

Please reply to the **Matlock Office**  
Our Ref: FTM9787

Date: 5th February 2021

Mr Stuart and Mrs Netta Griffin  
Elmwood  
White Tor Road  
Starkholmes  
Matlock  
Derbyshire  
DE4 5JF

Dear Mr and Mrs Griffin

**Re:- Elmwood, White Tor Road, Matlock, Derbyshire, DE4 5JF**

Following request from yourself today, I am pleased to have forwarded a copy of our account to your solicitors today for settlement upon completion, which we believe to be agreed shortly and enclose a copy for your information and approval.

I wish to thank you, on behalf of Fidler Taylor, for placing the sale of Elmwood on the market with ourselves.

If you have any queries then please do not hesitate to contact me.

We would like to wish you both the very best for the future and look forward to speaking shortly for confirmation of the completion date.

Yours sincerely

Tracey Morris  
Fidler Taylor

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Date: 5th February 2021

Fao Ms Donna Masters  
Chubb and Co Solicitors  
Bridge House  
1 Dale Road  
Matlock  
DE4 3LT

Dear Donna

**Re:- Elmwood, White Tor Road, Matlock, Derbyshire, DE4 5JF**  
**Mr and Mrs Griffin to Miss C Newton**

Further to our mutual client's request, we now have pleasure in enclosing our account for the sale of the above-mentioned property and look forward to payment at your earliest convenience, completion which we believe to be agreed very shortly

A copy of this account has today been forwarded to Mr and Mrs Griffin today for their information and approval.

Thank you for your assistance during this transaction.

Yours faithfully

Tracey Morris  
Fidler Taylor

**INVOICE**

Our Ref: FTM9787

Please reply to the **Matlock Office**

Date: 5th February 2021

VAT Registration No: 706 044 662

Invoice No: H115

Mr and Mrs Stuart and Netta Griffin  
Fao Ms Donna Masters  
Chubb and Co Solicitors  
Bridge House  
1 Dale Road  
Matlock  
DE4 3LT

**Re:- Elmwood, White Tor Road, Matlock, Derbyshire, DE4 5JF**  
**Mr and Mrs Griffin to Miss C Newton**

**Completion Date:** To be confirmed

To: Professional charges in connection with marketing the above property in accordance with your instructions, to include preparation and printing of sales particulars, erection of sale board and general correspondence and marketing.

|   |                 |
|---|-----------------|
| Agreed Fee: 0.9% of the Sale at £383,000.00 | £3447.00        |
| Disbursements (exc. VAT):                   | £0.00           |
|   |                 |
| Sub Total                                   | £3447.00        |
| VAT @ 20%                                   | £689.40         |
|   |                 |
|   |                 |
| <b>TOTAL:</b>                               | <b>£4136.40</b> |

**Payment by BACS preferred:**

NatWest Bank Plc  
Account no: 29900506  
Sort code: 60-14-15

***Please quote invoice number above.***